

Resolution 2025-05

Resolution Adopting the Village of Marcellus Revised Fee Schedule

Village of Marcellus, County of Cass, State of Michigan

At a regular meeting of the Village Council of the Village of Marcellus, County of Cass, State of Michigan, held in said Village on November 25, 2025, there were:

Present: Markle, Engstrom, Irwin, Haley M., Haley G. and Watts.
Absent: Webb.

The following resolution was offered by Irwin and seconded by Engstrom:

WHEREAS, the Village of Marcellus Council is committed to delivering government services as efficiently as possible while being responsible with Village resources,

WHEREAS, The Village of Marcellus provides certain services for which the Village desires to charge a fee to recoup its costs and

WHEREAS, the Village of Marcellus Council has reviewed the current fee schedule; and has determined that the schedule of fees should be revised,

NOW THEREFORE, it is hereby resolved that the Village of Marcellus adopt and establish the attached schedule and directs the Village Clerk to post and display in the Village Hall the fee schedule as attached and made part of this resolution as **Attachment A**. Said new fee schedule shall become effective/go into effect on January 1, 2026, at 12:01 a.m.

All resolutions and parts of resolutions in conflict with the provisions of this resolution are hereby rescinded.

Adopted November 25, 2025, by a roll call vote of:

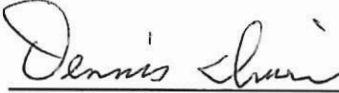
Yeas: Haley M., Markle, Engstrom, Irwin, Haley G.
Nays: Watts.

Dated: November 25, 2025



Jacqueline A. Terrill
Marcellus Village Manager/Clerk

Dated: November 25, 2025



Dennis Irwin
Marcellus Village President

VILLAGE OF MARCELLUS

MASTER FEE SCHEDULE

All fees are payable by check or money order made out to the Village of Marcellus

Department		Fee	Notes
General			
	Copies 8.5x 11	\$.25	One Side
	Copies 8.5 x 11	\$.50	Two Sided
	Copies 8.5 x 14	\$.30	One Side
	Copies 8.5 x 14	\$.60	Two Sided
	Copies 11 x 17	\$.40	One Side
	Copies 11 x 17	\$.80	Two Sided
	RETURNED CHECK CHARGE	\$35.00	Returned Check, EFT and Credit Card Reversals/Rejections – Must be repaid in cash
	Mowing of Noxious Weeds & Grass	\$150.00	Initial Violation (within each year)
	Mowing Failure to Comply	\$300.00	Second Violation (within each year)
	Mowing Failure to Comply	\$450.00	Third Violation (within each year)
	Mowing Failure to Comply	\$500.00	Each Successive Violation (within each year)
	Noxious Weed Cleanup	\$300.00	Per hour/per occurrence
Peddlers and Solicitors	Peddler's Permit	\$10.00	One day
	Peddler's Permit	\$50.00	One Month
	Peddler's Permit	\$100.00	Six Months
	Peddler's Permit *Permits for six months to one year include electric at one of two locations on Main Street, unless monthly electric service bill shows usage of more than \$5.00 for one month. Peddlers will be charged for any usage of over \$5.00. *Peddlers may be present in the Village if part of or controlled by event management.	\$150.00	One Year

Golf Cart	Golf Cart Proof of Registration Sticker	\$15.00	
ORV	ORV Permit Registration Sticker	\$15.00	
UTILITIES			
Water/Sewer/ Garbage	Shut-off/Turn-on Fee	\$100.00	Charges apply to water, sewer and garbage utilities.
	**Water Tap-In Fee	\$530.00	¾" tap plus plumbing permit fee
		\$944.00	1" to 4" tap plus plumbing permit fee
	Meter Tampering/and Fines (includes replacing "lost" meters	\$312.00	Plus \$300.00 labor/installation charge.
	Bulk Water Rate	\$12.00 \$35.82	Per 1,000 gallons and Current Ready to Serve Fee REU (Ready to Serve Fee)
	**Sewer Tap-In Fee	\$1,060.00 \$2,652.00	3" to 4" PVC tap (plus plumbing permit fee) 6" PVC tap (plus plumbing permit fee)
Zoning Ordinance and Master Plan	Zoning Ordinance Copy Master Plan Copy (Available free at www.villageofmarcellus.org)	\$35.00 \$35.00	each
Planning Commission	Basic Application Fee	\$655.00	Fees do not include mailing and publication fees and shall be considered an additional cost to the Basic Application Fee. The mailing and publication fees are subject to change to such costs.
	Variance and Appeal Applications	\$1,000.00	
	***Initial Escrow Fee	\$1,000.00	Initial Escrow Fee for rezoning, a zoning ordinance text amendment, a special exception use, non-residential requests, a multiple use development, subdivision or condominium development, site plan review, telecommunication towers or other special reviews and procedures, establishment of an industrial facilities district or industrial facilities tax exemption.

	Land Division Application*		*This fee is payable to Marcellus Township Accessor - see land division application on Village's website.
	Land Division (First Division)*		*This fee is payable to Marcellus Township Accessor - see land division application on Village's website.
	Sign Permit Fee	\$85.00	
	Fencing Permit	\$85.00	
	Special Meetings	\$500.00	
	Zoning Application (No building permit required)	\$85.00	
	Zoning Application (Building permit required)	\$100.00	
	Rezoning Application	\$500.00	
	Ordinance Amendment Request	\$500.00	
	Amend Future Land Use Map	\$500.00	
	Site Plan Review	\$1,000.00	
	Site Plan Review Amendment	\$500.00	
	Special Use Permit	\$1,000.00	Escrow Fee
	Special Use Amendment		Included in escrow fee
	Variance and Appeal Applications		Included in escrow fee
	New Business Safety Inspection		Included in escrow fee
	Planned Unit Development	TBD	
	Platted Lot Split	*	* See Land Division application
	Rezoning Request Application	\$500.00	Escrow Fee
	Subdivision Plat Review	\$1,000.00	Escrow Fee
Zoning Board of Appeals	Basic Application fee	\$575.00	
	Dimensional Variance Request	\$250.00	
	Ordinance Interpretation	\$250.00	
	Additional and Special Meetings	\$500.00	
Construction Board of Appeals	Regular Hours	\$250.00	
	After Hours	\$500.00	
Building Inspector	Regular Rate	\$100.00/Hour	
Plan Review Fees	Commercial and Industrial	\$100/hour	

Rental Inspections Residential	Registration - Biennial Inspection - Biennial	\$50.00 \$100.00	Registrations and Inspections shall be performed on a biennial basis.
Rental Inspections Multi-Family	Registration – Biennial First Unit Inspection - Biennial Each additional unit	\$50.00 \$100.00 \$30.00	Registrations and Inspections shall be performed on a biennial basis.
Rental Re-Inspection due to Inspection Failure	Each Re-inspection	\$100.00	If a property does not pass inspection and the inspector must return to the property
Rental Failure to Comply	Unscheduled Inspections and Missed scheduled appointment	\$200.00	Failure to Comply will be enforced by the Authorized Official(s) of the Village.
Utility Location Services	Utility Location Services Outside of Standard/Single Address Location: Time spent working for Utility over 15 minutes shall be charged at the current hourly rate per employee, per hour.		Contact the Village of Marcellus to confirm availability and rate.